

Finding and Printing Check Stubs

Start by visiting the district website at <http://www.easternhancock.org/>. Click on the *Staff* link at the top, right side.

Click on Skyward Financial

(<https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfineasthancockin/seplog01.w>).

If this is your first time logging in:

Username: firstname.lastname (ex: johhny.apple)

Password: Birthday in MMDDYYYY format (ex: 01012018)

The screenshot shows a web browser window titled "Employee Access - 05.17.10.00.10 - Google Chrome". The address bar shows the URL: <https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfineasthancockin/semhom01.w>. The page header includes the Skyward logo and "CSC OF EASTERN HANCOCK COUNTY". Navigation tabs for "Home", "Employee Information", and "Time Off" are visible. The main content area is titled "Employee Access" and contains several widgets: "Jump to Other Dashboards" with links for "Employee", "Task Manager", and "Reset Dashboards"; "Recent Programs" listing "Employee Access Home", "Check History", "Calendar", and "My Status"; "Favortes" (no favorites available); "District News" (no news to display); and "My Print Queue" (no items available). The footer contains copyright information for Skyward, Inc., the organization name "CSC OF EASTERN HANCOCK COUNTY", and the system information "Windows 7 / Chrome 64".

Click on Employee Information – Check History

Check History - 0517.10.00.10 - Google Chrome

Secure | https://skyward.iscorp.com/scripts/wsisd.dll/WService=wsfineasthancockin/tabcontainer001.w?hProgram=epayrollbrws001&hSecurity=0&hSLinkNa...

SKYWARD CSC OF EASTERN HANCOCK COUNTY

Account | Preferences | Exit | ?

Home | Employee Information | Time Off

Check History ☆

Views: Check Date Seg - Check Detail Information | Filters: *Skyward Default

Check Date	Check Number	Gross Wages	Net C Amount	T
▶ 02/02/2018	900025966	283.44	252.65	R
▶ 01/19/2018	900025780	248.01	221.60	R
▶ 01/05/2018	900025596	177.15	159.52	R
▶ 12/22/2017	900025403	354.30	314.73	R
▶ 12/08/2017	900025214	354.30	314.73	R
▶ 11/24/2017	900024941	407.43	361.90	R
▶ 11/10/2017	900024672	345.90	307.36	R
▶ 10/27/2017	900024486	172.95	155.84	R
▶ 10/13/2017	900024295	345.90	307.36	R
▶ 09/29/2017	900024099	308.43	274.55	R
▶ 09/15/2017	900023903	345.90	307.36	R
▶ 09/01/2017	900023711	345.90	307.36	R
▶ 08/18/2017	900023520	322.84	287.17	R
▶ 06/09/2017	900022817	134.87	122.47	R
▶ 05/26/2017	900022620	330.30	293.71	R
▶ 05/12/2017	900022420	330.30	293.71	R
▶ 04/28/2017	900022224	330.30	293.71	R
▶ 04/14/2017	900022037	165.15	149.01	R

20 | 20 records displayed | Check Date:

Show Check | Show Check with YTD Amts

From here, you can print your check by clicking on either *Show Check* or *Show Check with YTD Amounts*.

Check Number 900025966 - 05.17.10.00.10 - Google Chrome

Secure | https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfineasthancockin/epayrolledit002.w?hCheckType=ShowYTD&isPopup=true

Check Number 900025966

Print
Back

Check Information for

Employer Information

Name: CSC OF EASTERN HANCOCK COUNTY
Address: 10370 E 250 N
CHARLOTTESVILLE, IN 46117

Employee Information

Name:
Address:

Check Detail Information

Check Date: 02/02/2018 Gross Wages: 283.44
Check Number: 900025966 Net Amount: 252.65
Check Type: Regular

Taxable Wage Information

	Federal	State	FICA	Medicare
Gross Wages:	283.44	283.44	283.44	283.44
Minus Deductions that Decrease Tax:				
Plus Taxable Benefits:				
Taxable Gross Wages:	283.44	283.44	283.44	283.44
YTD Taxable Gross Wages:	708.60	708.60	708.60	708.60

Pays

Description	Rate	Factor/Hours	Current	YTD	Period End
	11.81	24.00	283.44	708.60	01/30/2018

Deductions

Description	--Decrease Tax--	
	Current	YTD Fed St F/M
COUNTY TAX	2.89	6.54
FEDERAL TAX		
FICA NON-CERT	17.57	43.93
MEDICARE NON	4.11	10.28
STATE TAX	6.22	14.08
Total:	30.79	74.83

Benefits

Description	-----Taxable-----		
	Current	YTD Fed	St F/M
FICA NON-CERT	17.57	43.93	
MEDICARE NON	4.11	10.28	
Total:	21.68	54.21	

Click *Print*, decide how you want the check to print and click *Print* again.

Print 02/02/2018 Check Information - 05.17.10.00.10 - Google Chrome

Secure | https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsfineasthancockin/epayrolledit016.w?hProgram=hr/...

Print 02/02/2018 Check Information

Print
Back

02/02/2018 Check Information

Don't print Social Security Number
 Print last 4 digits of Social Security Number
 Print full Social Security Number

You must enter the SSN for authentication in order to print the full SSN:

Once the process is done running, click on *View Report*. Your check will then come up as a PDF. You can save or print from there.